

## ***Acceptable Use Policy***

### **Acceptable Computer Use**

All use of the Greene County School Division's computer system shall be consistent with the School Board's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. The term "computer system" includes hardware, software, data, communication lines and devices, terminals, printers, CD-ROM devices, and any other peripherals.

#### **Computer System Use – Terms & Conditions:**

##### **Acceptable Use**

- Access to the Division's computer system shall be for the purpose of education or research and be consistent with the educational objectives of the Division. The computer system should be used for legitimate school business. All school codes of conduct apply to computer use.

##### **Privilege**

- The use of the Division's computer system is a privilege, not a right.

##### **Unacceptable Use**

- Each user is responsible for his or her actions on the computer system. Prohibited conduct includes:
  - Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any federal, state or local law.
  - Sending, receiving, viewing or downloading illegal material via the computer system.
  - Unauthorized downloading of software.
  - Downloading copyrighted material for unauthorized use.
  - Using the computer system for private financial or commercial gain.
  - Wastefully using resources, such as file space.
  - Gaining unauthorized access to resources or entities.
  - Posting material authorized or created by another without his or her consent.
  - Using the computer system for commercial or private advertising.
  - Submitting, posting, publishing or displaying any obscene, profane, threatening, illegal or other inappropriate material.
  - Using the computer system while access privileges are suspended or revoked.
  - Vandalizing the computer system, including destroying data by creating or spreading viruses or by other means.

##### **Consequences of Unacceptable Use**

- Violation of this policy, misuse or vandalism of the computers may result in the user's access privileges being suspended or revoked. The user may also face disciplinary action consistent with school policy.

##### **Liability**

- The School Board makes no warranties for the computer system it provides. The School Board shall not be responsible for any damages to the user from use of the computer system, including loss of data, non-delivery or missed delivery of information, or service

interruptions. The School Board denies any responsibility for the accuracy or quality of information obtained through the computer system. The user agrees to indemnify the School Board for any losses, costs or damages incurred by the School Board relating to or arising from any violation of these procedures.

**Dear Parent or Guardian:**

The goal of the Greene County School Division is to provide access to information sources which are needed by students to complete school assignments, to facilitate research, and to enrich their academic and personal life. To this end, the school system would like to make computer access available to those students who will make responsible use of this resource.

Because we believe that computer access in the school system should be directed toward achieving educational goals and objectives, we are asking students to confine their use of the computer to research. We cannot accommodate the need to access personal e-mail.

After you have had an opportunity to carefully read the Acceptable Computer Use Agreement, please sign below and return to your child's school. Your child will also be required to read the guidelines and show his/her agreement to abide by those guidelines by signing the form as well. If at any time the student violates this agreement, computer access will be denied for a time period specified at the time of the infraction.

✂-----  
-----

I have read the Acceptable Computer Use guidelines.

\_\_\_\_\_  
Parent/Guardian Signature

I have read and agree to abide by the guidelines outlined in this Acceptable Computer Use agreement.

\_\_\_\_\_  
Student Signature

On occasion, the school may wish to showcase various student projects, pictures, and school related functions on the school website. This may include pictures of students in a variety of educational settings. If a child's picture is included in the website, the child's name *will not* be used in conjunction with the picture.

In the event my child's picture or work is considered for website publication, I

\_\_\_\_\_ give permission

\_\_\_\_\_ do not give permission

for the picture or work to be published on the school website.